

**Prince of Wales School Council Meeting
Wednesday September 17th, 2025**



MINUTES

In-Person attendees: Devon T., Miranda W., Amanda M., Jenn H., Ryan H., Andrea L., Kym H., Andrea A., Christie, Amanda G., Samantha T., Colby P., Lindsey A., Marcia B., Stephanie

Virtual attendees: Allyson H., Keisha, Brittney V., Leah K., Julie T., Jessica A., Queen O., Chinelo O., Poulami B., Oleh D.

Staff: Poppy Johnson

1. CALL TO ORDER

Welcome to tonight's Council Meeting!

It is now **(6:31 pm)** and I would like to call this meeting to order. Thank you for taking the time to join us tonight in person and virtually. I know September is busy so thank you for taking the time to be with us. There will be a brief Friends of Parkland way meeting after adjournment this evening.

2. WELCOME, LAND ACKNOWLEDGEMENT AND INTRODUCTIONS

The Calgary Board of Education acknowledges the traditional territories and oral practices of the Treaty 7 Nations, including the Siksikaitsitapi (Sig-sig-kaits-sits-a-pi), comprised of the Siksika (Sig-si-gah), the Kainai (Guy-nah), the Piikani (Bee-gah-nee), and the Amskapi Piikani (Ahm-skah-pee Bee-gah-nee) Nations. We acknowledge the Tsuut'ina (Soot-tenna) Nation, the Îyârhe Nakoda (Ae-yar-hay Na-koh-da), comprised of the Chiniki (Chin-ih-kee), Bearspaw, and Goodstoney Nations, the Métis Nation within Alberta, and all people who make their homes in the Treaty 7 region of southern Alberta.

We want to welcome everyone here tonight! As a parent of a student here at PoW you are automatically a voting member of this School Council. Here we discuss what's happening in the school and how we can advise and support our learning community.

For those attending on Teams, Ryan will be your tech support tonight. Please remain muted but you are welcome to keep your cameras on if you so desire. If you have questions or comments, feel free to use the chat to notify Ryan and he'll unmute you when able to so you can share. We will post links for you to access in the chat throughout the evening as they come up.

3. APPROVAL OF AGENDA

The Agenda for this evening has been posted to the School website.
(Go to: Get Involved Tab, School Council, Meetings Agendas & Minutes)

Motion (Kym H.) and Seconded (Christy B.). Motion is carried.

4. APPROVAL OF PREVIOUS MINUTES

June's meeting minutes - the minutes are posted on the School website.
(Go to: Get Involved Tab, School Council, Meetings Agendas & Minutes)

Motion (Devon T.) and Seconded (Andrea A.). Motion is carried.

5. PRINCIPAL/STAFF REPORT

- **Administrative Update (Poppy Johnson)**

- Smooth start to beginning of year
- We had a projection of 367 students for the 2025/2026 year, which would have required the addition of 2 new classes
- However, lower enrolment numbers translates to one FTE so that has resulted in needing to make some shifts to staffing; this was done to avoid the reduction of any of the teaching staff (Ms. Goldie is taking a leave for the year, one additional teacher is going to half-time and the Assistant Principal will be required to teach half-time to fill that open space)
- Initially we were down 36 students from what was expected but numbers have settled and we are now down only 27 students from the original projected numbers
- The new Assistant Principal will be announced within the next week

8. EXECUTIVE REPORTS

- **Chair report (Miranda W)**

- The Prince of Wales School Council is the structure where the school community discusses and supports school activities. The agenda for meetings is developed by the Council Executives and school administration with input from committees. Council sponsors social and family events throughout the year (Examples: Meet the Teachers/Icecream Social, Halloween family dance, Family Movie night, Staff appreciation etc) and works with the staff to co-sponsor other events (Examples: Terry Fox, Sports Day, Book Fair and Safety & Wellness committees). Other duties that fall under council's role include the organization of school volunteers, communication to the school community about events and Calgary Board of Education priorities and the cultivation of school culture and spirit. Council welcomes and encourages all parents to attend some or all of the council meetings. These meetings are informative and are a great way to participate in school priorities and to meet other parents.
- Annual Report was submitted to our Trustee Charlene May on June 30th, 2025
- We have had a busy start to September with a few things already happening in the school, so thank you to council executives and volunteers for making this happen for both the staff and students. (I dropped off Starbucks coffee & Cobs treats for staff August 28th, Thank you Terry Fox Volunteers Fun lunch volunteers today and all of those helping out at the Meet the teacher evening tomorrow night handing our Ice Cream.
- Our Team's membership is up on November 14th. This is before our November meeting. Leah has reached out to Microsoft Teams to ask if they will honor the last year's cost of \$85 because this year it would be \$115. Is this okay with the group if we move forward on this expense?
- Please contact us if you are interested in joining a specific committee: Secretary, Fun Lunch Coordinator, Staff Appreciation Team, Safety & Wellness Committee. Something new that we are offering to parents that join our council team this year: Fill any vacant roles on council and receive two front row seats to **ONE** of our spring performances. This has never been done before and Poppy also wants to offer to council executives currently holding a role on council the same benefit of two front row seats to **ONE** of the spring performance shows.

-You may have noticed on the agenda we have a time frame for all who have speaking points. This is to ensure we keep on track and respect other's time. If a topic or item gets brought up and we run out of time we will add it to our parking lot and come back to it at the end if time permits. If we don't have time at the end of the meeting this can be discussed further or be added to our next month's agenda.

-Leah is going to start us off this meeting by telling us about her role she holds on Council as Volunteer Coordinator. This will give the new faces in the room a look into the roles and what it all entails.

9. COMMITTEE REPORTS

• Treasurer (Andrea)

- End of year financials from 2024/2025 have been reviewed by Christy B & Jessica A who volunteered to review at the AGM back in May.
- Approval of the 2025/2026 Budget

Motion (Jenn H.) and Seconded (Samantha). Motion is carried.

• Volunteer Coordinator (Leah & Jessica)

- Healthy Hunger Sorting - October 8th & 22nd - Signup: <https://bit.ly/HealthyHunger2025>
- Picture day - we have all the help we need - thank you
- Upcoming there will be Old Dutch distribution and Halloween dance set-up
- Signup genius for Healthy Hunger is back with volunteer coordinators, but we need to ensure that anyone who is signing up to volunteer has their valid police clearance
- Signup Genius for Casino volunteers can be handled separately as there does not need to be police clearance for the Casino volunteers

• Events & Programs (Christie B)

- The Meet the Teachers/Ice Cream Social is tomorrow from 3:30 - 8 pm. The following was purchased: ice cream cups, popsicles
- Bottle Drive happening tomorrow - bottles will be collected on a tarp at front of the school and those will be transported to the trailer as they are gathered
- Please sign up for a shift if you have not already and are able to make it
- There will be a new group formed in WhatsApp for "odd jobs" that are not necessarily part of formal Council but that can take on odd jobs from time to time when needed; this will help Council members fulfil their duties
- If anyone is interested in helping to support the school Instagram page, let Christy know

• Newsletter (Samantha)

- October newsletter to be sent home - use this to report on what took place in September (as there will not be a September newsletter)
- Any ideas on what items we would like to see in this first issue:
 - Plan to try and send before Oct. 6 due to the potential strike
 - Information related to the Halloween dance could be included
 - Old Dutch fundraiser information

• Safety & Wellness (Miranda)

- Terry Fox Run took place on September 12th. A granola bar and juice box per child were donated by Felix & Ivy Heggie and Olivia & Roman Tamblyn. A big thank you for the donation of the snacks. The students really appreciate it after all the running and walking they did.

10. IMPORTANT UPCOMING DATES:

- Thursday, September 18th: Kindergarten Healthy Hunger

- Thursday, September 18th: Meet the Teachers & Ice Cream Social 3:30-8pm
- Thursday September 25th: Picture Day (Kindergarten will happen in October on the retake day)
- Monday & Tuesday September 29th & 30th: No School

UPCOMING SCHOOL COUNCIL MEETING DATES:

- October 16th, 2025 (Thursday)
- November 19th, 2025 (Wednesday)
- December - NO MEETING

11. ADJOURNMENT

Meeting adjourned at (7:38 p.m.). The next meeting is on October 16th at 6:30 p.m.

Motion (Kym H.) and seconded (Samantha). Motion is carried.

There will be a Friends of Parkland Way meeting after adjournment