

# Prince of Wales School Council Meeting

**Date: Wednesday, June 3, 2026**

**Time: 6:30 PM - 8:00 PM**

**Hybrid: Prince of Wales School Library + Teams**



## AGENDA

### 1. Call to Order

### 2. Welcome and Introductions

5 Minutes

2.1 We acknowledge that we live, work, and learn on the traditional territories of the Treaty 7 Nations and the Métis Nation of Alberta, Region 3.

2.2 We would like to warmly welcome everyone here tonight! As a parent or guardian of a student at Prince of Wales School, you are automatically a voting member of School Council. Our meetings are an opportunity to discuss what's happening within the school and how we can continue to support and strengthen our learning community together.

For those joining us on Teams, Ryan will be supporting us with the technical side of the meeting this evening. We kindly ask that you remain muted during the meeting, though you are welcome to keep your cameras on if you feel comfortable. If you have any questions or comments throughout the evening, please use the chat to let Ryan know and he will unmute you when appropriate so you can share. We will also post any relevant links and resources in the chat as needed throughout the meeting.

### 3. Approval of the Agenda

5 Minutes

(Members may request an item to be added)

### 4. Approval of the Minutes from the Last Meeting

5 Minutes

Motion to approve the Minutes from the Last Meeting.

### 5. Business Arising from the Minutes

10 Minutes

5.1 Changes to the Roles & Responsibilities documents were made and posted to the school website.

### 6. New Business

10 Minutes

6.1 Council Google Calendar in addition to paper calendar

6.2 Council Credit Card/Visa Debit, petty cash visa gift card

6.3 Continuity of council

6.4 Paid Sign Up Genius discussion

6.5 Council Supply bin for office/in-school use

### 7. Reports

40 Minutes

7.1 Principal's Report

7.2 Grade 3 Team Presentation

7.3 Staff Appreciation Committee Report - The staff really really enjoyed the theme and the food/drinks throughout the week. Some times lasted the whole week like the coffee bar and dirty soda's (which were a hit.) Tim Hortons in Deer Run donated coffee and timbits. Cobs in Legacy donated all items we asked for on our sign up genius including the 37 gift cards that we used for prizes. I think this really shows how the parents like to contribute in other ways if they can't be in person volunteer and they want to treat the staff. We made sure we had money in the budget to purchase anything we needed to but were lucky enough to get everything donated by the amazing parents of PoW. With this being my last year at Prince of Wales as a parent I had a lot of fun planning Staff appreciation week with Kym.

The prize punch game at the end of the week was a hit with every staff member winning a GC. All prizes given were equal and that was something that we wanted. - Miranda Wu & Kym Holt

- Staff Welcome back August 27 To be discussed

7.4 Events Report: Gift card recipient (Julie Thiessen, emailed \$25 Starbucks card), Dates for back to school events - bottle drive tbd. September 24 will be an ice cream social at the Meet the teacher open house.

7.5 Grade 4 celebration update

7.6 Grade 6 celebration update (Leah)

7.7 Treasurer Report - Preliminary budget conversation (review proposed amounts and allocations)

## 8. Next Meeting Date

1 Minute

September 16, 2026

## 9. Important Upcoming Dates

4 Minutes

9.1 June 23, 2026 - Grade 4 EOY Celebration

9.2 June 24, 2026 - Grade 5 EOY Celebration

9.3 June 26, 2026 - Sports Day/Last Day of School

9.4 August 31, 2026 - First Day Of School

## Adjournment